



Tuesday, April 05, 2005

To: Pharmaceutical Representatives

Re: Privacy and Safety in the Tanana Valley Clinic

In order to better accommodate Pharmaceutical representatives and TVC providers, we would like to take this opportunity to summarize the guidelines TVC has in place for pharmaceutical representatives:

TVC values the time and effort you spend to travel to Fairbanks to promote and educate our providers and staff of the benefits and uses of new medications and formulas being released.

In order to comply with HIPAA and facility security issues, access to the back office area at TVC is limited to staff and patients

The TVC conference room located on the 3<sup>rd</sup> floor is available for pharmaceutical representatives to use and present your information to the providers. You may contact the Administrative Assistant during business hours to reserve the room at (907) 459-3548.

Please forward an invitation or flyer to your event, to the Administrative Assistant (via email [rkonicki@tvcclinic.com](mailto:rkonicki@tvcclinic.com) or fax (907) 459-3583) who will disseminate to all departments.

Please feel free to contact Rhonda Konicki, Administrative Assistant at (907) 459-3548 with any questions.

For your convenience, an invitation is included on the next page.

# Invitation to:

\_\_\_ Breakfast      \_\_\_ Lunch

Date:

Time:

In the Dunlap Conference Room

Presented by:

Drug or Topic featured:

Guest Speaker: